INSTRUMENTAL MUSIC LESSON PROGRAM INFORMATION

ABOUT

The Marist-Sion College Instrumental Music Lesson Program is an extra-curricular initiative which offers students an opportunity to develop their musical, social, and cognitive skills whilst learning a musical instrument. Students learning a musical instrument also have the opportunity to participate in College ensembles, liturgies, masses, concerts, productions, and events where they will gain valuable performance experience.

VISION FOR LEARNING AND TEACHING

- We will build on our College vision of offering a rich, well-resourced, relevant, and diverse curriculum. Our teaching and learning will reflect the relevance of music in a changing world in supporting both physical and virtual learning environments.
- We will model collaborative leadership, providing opportunities and frameworks to assist the College community in using instruments and music to enhance learning.
- We will equip and support the College community with technology and skillsets that enhances the learning environment, ensuring learner-focused, flexible approaches that extend beyond the classroom.

COMMITMENT

Our College Instrumental Music Lesson Program provides students with an opportunity to learn from our instrumental music instructors within the convenience of learning during the school day. To ensure your child can maximise their experience, our College requires both the student and parent/carer/guardian to fully commit to supporting their learning.

An **Instrumental Music Lesson Agreement** form is to be completed and returned by the student and guardian prior to commencing music lessons. Our College instrumental music instructors (IMIs) will provide semester reports in relation to student progress and performance.

MUSICAL INSTRUMENTS

Marist-Sion College offers a variety of instruments for students to learn.

Brass	Woodwind	Percussion	Strings	Additional
Trumpet	Flute	Drums	Guitar	Piano
Trombone	Clarinet	Tuned Percussion	Bass Guitar	Voice
Euphonium	Bass Clarinet		Ukulele	
Tuba	Alto Saxophone		Violin	
French Horn	Tenor Saxophone			
	Baritone Saxophone			

For enquires about instruments that are not listed, please contact the Learning Leader for Music Performance - Louise Haley: lhaley@mscw.vic.edu.au to discuss further opportunities.

LESSON STRUCTURE

Students participate in weekly, 30-minute lessons, either individually or in small groups that are facilitated by one of our instrumental music instructors (IMIs). Lessons are timetabled on a rotating basis to minimise disruption to classes. Attendance will be taken and recorded in SIMON by the IMI.

Additional lessons and lessons on multiple instruments may be available upon discussion with the Learning Leader for Music Performance.

FEES

An annual fee applies, paid in term-by-term instalments.

	Annual Fee	Per Term Fee
Individual	**$1330.00**	**$332.50**
Group of 2	**$980.00**	**$245.00**
Group of 3	**$630.00**	**$157.50**

Invoices for Instrumental Music private lessons will be issued by the College Fees Department at the end of each term, covering lessons for the following term (e.g. Term 1 invoice for Term 2 lessons). Payment in full is required before the commencement of the new term. Private lessons will only take place once payment has been received in full. *Please note: This rate is subject to review and may be adjusted annually. Interruptions due to public holidays and curriculum days are already accounted for in the fee amounts.*

ENSEMBLE PROGRAM

All students can become involved with our music ensemble program, enabling them to join one or more of the many groups relevant to their instrument at no additional cost. Ensembles are not compulsory, but they are a great chance for students to continue to improve their playing and be a welcome part of an inclusive and flourishing program.

INSTRUMENT HIRE

Instruments may be available to hire with a bond payment of up to **$200.00** *(GST inclusive)* which enable students to take their instrument home. There are no ongoing hire costs. The bond is refunded upon return of the hired instrument following the terms and conditions of the **Instrumental Hire Agreement Form.**

Whilst instrument hire is not required to undertake music lessons, it is highly recommended for continued skill development.

COLLEGE WEBSITE & FORMS

Please access our College website, College Fees to obtain all relevant forms:

- Instrumental Music Lesson Agreement
- Instrumental Hire Agreement Form
- Instrumental Music Lesson Cancellation Form

CONTACT

For more information and to submit any forms please email:

- Performing Arts Assistant - **Daniel Holland**: dholland@mscw.vic.edu.au
  or
- Learning Leader for Music Performance - **Louise Haley**: lhaley@mscw.vic.edu.au

Please allow at least 2 business days for responses.

INSTRUMENTAL MUSIC LESSON AGREEMENT FORM

INSTRUMENT SELECTION

Please select the instrument your child wishes to learn and summarise any prior experience.

Brass	Woodwind	Percussion	Strings	Additional
☐ Trumpet	☐ Flute	☐ Drums	☐ Guitar	☐ Piano
☐ Trombone	☐ Clarinet	☐ Tuned Percussion	☐ Bass Guitar	☐ Voice
☐ Euphonium	☐ Bass Clarinet		☐ Ukulele	
☐ Tuba	☐ Alto Saxophone		☐ Violin	
☐ French Horn	☐ Tenor Saxophone			
	☐ Baritone Saxophone			

Prior experience (eg. years undertaken lessons, AMEB gradings, ensembles):

_____
_____
_____
_____
_____
_____
_____

If your child wishes to learn an instrument not listed, please contact the Learning Leader for Music Performance to discuss: lhaley@mscw.vic.edu.au

INSTRUMENT HIRE

Please tick one:

Yes ☐ – *Please complete and return an 'Instrumental Hire Agreement Form' available at the Performing Arts Office or the College website.*

No ☐ – *We acknowledge that we will supply our own instrument or borrow a College instrument for the duration of the lesson (piano and percussion are exempt).*

GROUP LESSONS

Please tick one, (please note that wait times may apply with group lesson allocations):

☐ **Individual**

☐ **Group of 2**

☐ **Group of 3**

Students wishing to change their lesson structure after enrolling must first discuss this with the Learning Leader for Music Performance.

FEES

An annual fee applies paid in term-by-term instalments (inclusive of GST). *Please note that fees are subject to annual change.*

Lesson Structure	Annual Fee	Per Term Fee
Individual	$1330.00	$332.50
Group of 2	$980.00	$245.00
Group of 3	$630.00	$157.50

REFUND POLICY

Music lesson fees are non-refundable.
Where lessons are cancelled after the commencement of a term, refunds will not be granted except in documented exceptional circumstances and subject to College approval.

TERMS AND CONDITIONS

- Consent for the student to receive private musical education from an IMI and for that student to attend their scheduled lessons.
- Students are responsible for staying up to date with classwork missed while attending lessons.
- All required materials will be brought to their music lessons.
- Students will communicate with their IMI when cannot miss an elected class or an event will impact their ability to attend.
- Students will engage in their lessons respectfully, responsibly, and safely.
- Efforts will be made to reschedule lessons when impacted by College directed events such as mass or liturgies, or if the IMI is absent.
- If a student has unexplained absences for 2 or more lessons in a term that their guardian will be contacted with options to assist with attendance.
- Students may be invited to participate in College music ensembles and events.
- If undertaking VCE Music, students will inform their IMI about the performance and class requirements of this subject as per VCAA guidelines.
- If students do not own an instrument for VCE Music, hiring or purchasing options will be discussed with the Learning Leader for Music Performance.
- Music lessons may be cancelled at any time due to behavioural, academic, or safety concerns.
- If wishing to cancel music lessons, students and their guardian will complete an **Instrumental Music Lesson Agreement Cancellation** form and return it to the College.

STUDENT AGREEMENT – I accept the terms and conditions above

Student Name:	
Student Signature:	
Date:	

PARENT/GUARDIAN/CARER AGREEMENT – I accept the terms and conditions above

Signatory Name:	
Signatory Signature:	
Date:	

Please submit this completed form to the College Reception, Performing Arts Office, or email to the Performing Arts Assistant - Daniel Holland: dholland@mscw.vic.edu.au

INSTRUMENTAL HIRE AGREEMENT FORM

INSTRUMENT SELECTION

Select the instrument to hire. *Please note that some instruments may be unavailable to hire.*

Brass	Woodwind	Strings
☐ Trumpet	☐ Flute	☐ Guitar
☐ Trombone	☐ Clarinet	☐ Bass Guitar
☐ Euphonium	☐ Bass Clarinet	☐ Ukulele
☐ Tuba	☐ Alto Saxophone	☐ Violin
☐ French Horn	☐ Tenor Saxophone	
	☐ Baritone Saxophone	

TERMS AND CONDITIONS

- A bond of $50.00 for acoustic guitars and ukuleles, and $200.00 for all other instruments available is paid in full before the allocation and collection of an instrument.
- To use the hired instrument for music lessons, classes, ensembles, and college events that the student is involved in.
- Students can request to hire a higher-grade instrument if available and under the discretion of the Learning Leader for Music Performance.
- Instruments are to be kept in the 'Student Instrument Cupboard' when stored on College grounds and not in use.
- The student of whom the instrument is hired to is responsible for the care and condition of it.
- Instrument hire may be cancelled at any time due to behavioural, academic, or safety concerns.
- To communicate any issues of damages to the Performing Arts staff as soon as possible.
- Guardians may be held financially accountable for any repairs or replacements needed if damage or loss occurs to the hired instrument for any reason above and beyond expected wear-and-tear.
- Instruments and cases are to be kept clean of stickers and/or any form of graffiti or tags.
- That hire of an instrument may see the College communicate with students about further opportunities to perform with it through the instrumental lesson program, ensemble program, and/or college events.
- The instrument remains property of the College and is to be returned when requested, upon the student unenrolling, or graduating from the College. Returns are to be done before a given date or before the student's final day of enrolment at the College.
- Instruments will be recalled in the last 4 weeks of term 4 for maintenance and cleaning. Students can request a replacement instrument for use over the summer holiday period.

Any failure to follow these conditions will forfeit the return of the bond and may incur additional costs.

STUDENT AGREEMENT – I accept the terms and conditions above

Student Name:	
Student Signature:	
Date:	

PARENT/GUARDIAN/CARER AGREEMENT - I accept the terms and conditions above

Signatory Name:	
Signatory Signature:	
Date:	

PAYMENT – *please select one:*

☐ BPAY

☐ Card – *complete below*

Name on Card:	
Card Number:	
Expiry:	

Please submit this completed form to the College Reception, Performing Arts Office, or email to the Performing Arts Assistant - Daniel Holland: dholland@mscw.vic.edu.au

-student and parent section ends here-

OFFICE USE ONLY – DO NOT COMPLETE

To be completed by the Performing Arts Department

Instrument Details				
Date Filed	Instrument Type	Brand	Serial Number	Instrument Tag
Issued by:			Signature:	

To be completed by the Fees Department

Bond		
ID		
Date	Invoice Number	Amount
	Processed by:	
Notes:		

INSTRUMENTAL MUSIC LESSON AGREEMENT CANCELLATION FORM

TERMS AND CONDITIONS

- It is acknowledged that music lesson fees are non-refundable once an invoice is issued and/or upon the commencement of the school term.
- The cancellation of music lessons may result in the student's lesson slot being allocated to other enrolments, with the potential of future slots being unavailable if later reenrolling.
- That the student is **not** enrolled in a VCE Music subject.
- Guardians of students undertaking VCE Music subjects are recommended to first contact the Learning Leader for Music Performance before proceeding with music lesson cancellation, as this may affect the student's ability to satisfy the VCAA requirements of these subjects.

STUDENT AGREEMENT – I accept the terms and conditions above

Student Name:	
Student Signature:	
Date:	

PARENT/GUARDIAN/CARER AGREEMENT – I accept the terms and conditions above

Signatory Name:	
Signatory Signature:	
Date:	

Please submit this completed form to the College Reception, Performing Arts Office, or email to the Performing Arts Assistant - Daniel Holland: dholland@mscw.vic.edu.au