

## EXPECTATIONS OF STUDENTS – ADDENDUM 4

Students are accepted into Marist-Sion on the understanding that they become familiar with, accept and act in accordance with the gospel values which are the foundations of the College Community. As an added requirement all VCE students are required to recommit to the values of the College by signing the “*Senior School Pledge of Commitment*” document at the commencement of each year.

1. **Behaviour** – students must learn to be responsible for their behaviour. Students are expected to arrive punctually and fully prepared for classes. They are to demonstrate a willingness to learn and must not interfere with the rights of others to learn. In situations inside and outside of the classroom, students are expected to accede to any reasonable request from members of staff.
2. **Attendance** – students are expected to attend school on each school day, unless there is a very good reason for non-attendance. Besides attendance at normal classes, it is compulsory for students to attend:
  - Retreats
  - Year Level Camps
  - Swimming and Athletic Carnivals
  - House Activities
  - Heritage Day and Course Information Day
  - House and College Liturgies
  - Parent/Student/Teacher Interviews
  - Seminar Days

In case of absence, parents are required to contact the College on the day of absence. Failing this, the college attendance officer will contact the parents. When possible, advance warning of absences is expected.

3. **Leaving the School Grounds** – students may leave the College property only with the written permission of the parent. Such permission slips should be handed in at the Office immediately prior to the student leaving the property. All students must sign out at the office. Students in Yrs 7-10 must be signed out by a parent.
4. **Year 12 Private Study** – in respect of Year 12 students, they are allowed to spend private study periods at home. Parental permission notes should be supplied to the VCE Coordinator and then passed on to HOH at beginning of year. Students will sign out as per our sign out procedure, at Student Reception.
5. **Late Arrival To and Early Departure from College** – if a student arrives after Tutor Assembly then he/she is to obtain a Late Pass from Administration. When entering the classroom the student is to present the Late Pass to the teacher. Students who leave the College during the day are to sign out at Student Reception. Students in Years 7-10 must be signed out by a parent.
6. **Transport to and from College**

**Buses and Trains** – Students travelling on buses or trains are representatives of the College. Accordingly, the normal standards of behaviour expected whilst at school always apply. It is the expectation of the College that senior students will set a suitable example by their own conduct and safe behaviour and also assume responsibility for the conduct of their juniors.

Misbehaviour on buses may result in students being excluded from the bus for a period of time.

**Bicycles** – It is absolutely paramount that cyclists consider not only their safety but the safety of other road users. Students who ride recklessly will be told not to bring bicycles to the College. Cyclists are not permitted to ride their bikes anywhere in the bus loop. Helmets are a compulsory part of a bicycle rider's safety equipment.

**Cars** – VCE students who have their driver's license and who wish to drive a vehicle to and from school must consult with their Head of House. The cars are not to be used during the school day, nor may they be used to ferry passengers, other than approved siblings or approved passenger. When students do not comply with College regulations in regard to student vehicles, they will be prohibited from bringing a vehicle onto College property. Students are to complete the "**Student Application To Drive To And From School**" form available from their Head of House. This form is then to be returned to the VCE Curriculum Leader.

7. **Uniform** – Students are expected to wear the uniform with pride to, at and from school. Where a discrepancy in uniform occurs, a note dated, signed and written by a parent must be presented to the Tutor during morning tutor group. Alternatively, an e-mail may be sent to the tutor. Persistent neglect of proper uniform will be brought to the notice of parents. The document "**College Uniform**" (**Addendum 5**) elaborates on this.
8. **Computers** – Use of College Computer Resources is governed by the policy "**Information and Communication Technology: An Acceptable Use Policy.**"(A06)
9. **Environment and Stewardship**

**Theft** – students are encouraged not to bring valuables and large sums of money to school. Should they need to, they should be stored at the front office for safe keeping. All other items are to be stored away securely in the lockers provided by the college. These lockers must at all times be locked. In an instance in which school or personal property is taken by a student, parents will be notified and police may be informed. Appropriate sanctions will apply.

**Vandalism** – we share responsibility for our own environment at school – grounds, buildings and equipment. Any damage to property should be notified to a staff member as soon as it is noticed. The matter will then be referred to the Deputy Principal: Pastoral Care who will in turn investigate the matter and then request action of the Finance Manager who will pursue the matter of repair, replacement and compensation.

Damage caused through irresponsible behaviour shall be repaired or replaced at the perpetrator's expense. In cases of vandalism the College reserves the right to suspend a student until damage is made good and repair costs are paid. The College reserves the right to totally replace a vandalised item if it cannot be restored to its original condition.

- Objects should not be kicked or thrown, inside or near buildings
- Running or chasing games are not suited to areas inside or near buildings

NOTE: Windows within the College are not, and cannot reasonably be covered by insurance policies.

**10. Alcohol/Tobacco/Unauthorised Drugs** – The policy “*Substance Abuse*” (PAC 05), deals specifically with the College’s understanding of and responses to the abuse of substances.

a) *Unauthorised/Illegal Drugs* – should have no place in the lives of our students. Their detection on school property or on excursions will be reported to the police, and suspension or expulsion procedures may be implemented.

b) *Alcohol* – use or possession of alcohol is prohibited for students involved in any school activities or at any time when they are in College uniform. Suspension procedures will be implemented immediately.

Note: Students in the company of others violating this policy should be aware that their presence shall be interpreted as condoning this activity and appropriate sanctions will apply.

c) *Smoking* – Marist-Sion is a smoke free environment. Use and possession of tobacco products is prohibited for students involved in any school activities, or at any time when they are in College uniform.

**11. Potentially Dangerous Items and School** – the decision to bring such items to school compromises the safety of students, staff and visitors regardless of whether it is used to physically menace or attack another. The bringing of a dangerous item clearly constitutes a serious offence. Students bringing a potentially dangerous item to school or being in possession of such an item may place their enrolment in jeopardy.